



Joining instructions for online focus groups

| Student Counselling Outcomes Research & Evaluation (SCORE)

Enquiries can be emailed to stella.nichols@bacp.co.uk

Please complete the [online consent form](#) before attending this focus group. Further information can be found in the [participant information sheet](#)

Please be aware of the following information before deciding to join:

- ⇒ Your name will appear to workshop attendees when you join
- ⇒ You are encouraged to openly contribute to the discussion by using your microphone. If you experience difficulties using your microphone, you may also use the group chat function
- ⇒ The facilitators may mute attendees' microphones at times to reduce noise interference
- ⇒ The focus group will be video recorded and transcribed after the event. You will be informed when recording starts and ends
- ⇒ Recordings will be anonymised upon transcription and will be analysed alongside transcripts from other focus groups
- ⇒ You have the right to withdraw your video content up until the time when it is anonymised. This will occur 2-weeks after the focus group. If you would like to withdraw your content, please email the workshop organiser before it is anonymised.
- ⇒ If you would like to object to the workshop being recorded, please email the workshop organiser

When you join the online workshop, you may choose to:

- ⇒ Turn off your camera if you do not want your video to appear
- ⇒ Turn off your microphone to reduce background noise

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